

UNIVERSITY CENTER AT PONCA CITY

BOARD OF TRUSTEES

MEETING MINUTES-SEPTEMBER 11, 2018

The University Center at Ponca City Board of Trustees held their monthly board meeting on September 11, 2018 at 9:00 a.m. in the University Center Conference Room, 2800 N. 14th Street, Ponca City, Oklahoma.

Vice Chair Carol Bouldin presided over the meeting and presented the items on the agenda in place of the absent Chair Bruce Evans.

Item A-The meeting was called to order, roll call was taken, and a quorum was established.

In Attendance: Louise Abercrombie, Barry Bickle, Vice Chair Carol Bouldin, Secretary Rich Cantillon, Darin Fields, and Erin Liberton. Ex-officio members Carol Renfro, UC Foundation Chair Lee Evans, CEO/Supt. Traci Thorpe, CEO Adam Leaming, Associate Director Robyn Armstrong, and Recording Clerk Bron Briggs.

Absent: Chair Bruce Evans and Chuck Greenwood. Ex-officio members Shelley Arrott, Dr. Cheryl Evans, and Mayor Homer Nicholson.

Item B- Introduction of Guests

CEO Leaming welcomed Traci Thorpe to her first official meeting.

Item C-Voted to approve or not approve the Minutes of the August 7, 2018 Regular Meeting.

Made the motion to approve the minutes as they stand: Louise Abercrombie

Seconded the motion: Rich Cantillon

Voted Yes: Abercrombie, Bickle, Bouldin, Cantillon, Liberton

Voted No: NONE

Abstain: Hullet

Absent: Evans, Greenwood

Item D- Voted to approve or not approve the Month End Budget Report for July 2018
Associate Director Armstrong presented the Report.

Made the motion to approve the budgets as they stood: Louise Abercrombie

Seconded the motion: Pat Hullet

Voted Yes: Abercrombie, Bickle, Bouldin, Cantillon, Hullet, Liberton

Voted No: NONE

Abstain: NONE

Absent: Evans, Greenwood

Item E- UC Foundation Chair Lee Evans presented the UC Foundation Report.

- Chair Evans discussed the idea of holding a Wine and Cheese Reception in November for their yearly marketing campaign.
- It was discussed about the possibility of having an electronic version of a Monthly Giving Campaign. The CEO mentioned that he will contact the Webmaster of the UC website to try to put a donation section on the UC website.

Item F- CEO Adam Leaming presented his Administrative Report

*Please see attached PowerPoint slides for overview of report.

Item G- The discussion of new business.

There was no new business discussed at the meeting.

Item H- Comments from the public.

There was no public comments made at the meeting.

Item I- Additional comments and discussions made by the UC Chair and Board Members.

- Carl Renfro mentioned that author David Grann will be at NOC on October 17th as part of NOC's Lectureship Series.
- Rich Cantillon talked about a conference that he and CEO Leaming attended in Washington D.C. as part of the Oklahoma State Chamber. It was stated that at the conference that they believe that they are seeing a real movement with higher education funding.

Item J- Vice Chair Bouldin made the announcement that the next Board of Trustees Meeting will be on November 1, 2018 at 9:00am in the University Center Conference Room.

Item K- The vote to approve or note approve a motion to adjourn the meeting.

Made the motion to adjourn the meeting: Rich Cantillon

Seconded the motion: Pat Hullet

Voted Yes: Abercrombie, Bickle, Bouldin, Cantillon, Hullet, Liberton

Voted No: NONE

Abstain: NONE

Absent: Evans, Greenwood