

**UNIVERSITY CENTER AT PONCA CITY
BOARD OF TRUSTEES
MEETING MINUTES-SEPTEMBER 5, 2019**

The University Center at Ponca City Board of Trustees held a regular board meeting on September 5, 2019 at 8:30 a.m. in the University Center Conference Room, 2800 N. 14th Street, Ponca City, Oklahoma.

Vice-Chair Carol Bouldin presided over the meeting and presented the items on the agenda in place of the absent Chair Bruce Evans.

Item A-The meeting was called to order, roll call was taken, and a quorum was established.

In Attendance: Louise Abercrombie, Barry Bickle, Vice Chair Carol Bouldin, Secretary Rich Cantillon, Darin Fields, Pat Hullet, and Erin Liberton. Ex-Officio members, Mayor Homer Nicholson, CEO/Supt. Traci Thorpe, Dr. Cheryl Evans, CEO Adam Leaming, Associate Director Robyn Armstrong, and Recording Clerk Bron Briggs

Absent: Chair Bruce Evans, Chuck Greenwood, Regent Carl Renfro, UC Foundation Chair Lee Evans, and Supt. Shelley Arrott

Item B- Introduction of Guests

Vice Chair Bouldin welcome Supt. Traci Thorpe, Dr. Cheryl Evans, and Mayor Homer Nicholson to the meeting.

Item C-Voted to approve or not approve the Minutes of the August 1, 2019 Regular Meeting.

Made the motion to approve the minutes as they stand: Barry Bickle

Seconded the motion: Rich Cantillon

Voted Yes: Abercrombie, Bickle, Bouldin, Cantillon, Fields, Hullet, Liberton

Voted No: NONE

Abstain: NONE

Absent: Evans, Greenwood

Item D- Voted to approve or not approve the Month End Budget Report for July 2019.

CEO Leaming gave the report for the absent Associate Director Armstrong.

Made the motion to approve the budget report as it stood: Rich Cantillon

Seconded the motion: Louise Abercrombie

Voted Yes: Abercrombie, Bickle, Bouldin, Cantillon, Fields, Hullet, Liberton

Voted No: NONE

Abstain: NONE

Absent: Evans, Greenwood

Item E- CEO Leaming (in place of the absent UCF Chair Lee Evans) presented the UC Foundation Report.

There was not a formal Foundation report. CEO Leaming talked about the Foundation in his Administrative Report.

Item F- CEO Adam Leaming presented his Administrative Report.

- **Robotics-** Fall robotics is underway for this fall. We have filled 16 of the 24 slots for the robotics program.
- **Brewing-** We will have our next brewing course on Saturday, October 26th from 10am-4pm. If you can help us spread the word that would be amazing. Price is \$75 per person. This was planned with the Brewery and last year's winning brewer Jason Snyder.
- **Fall enrollment-** Higher education enrollment for the fall is down. We're down 31 students, and down 146 credit hours. Which is about 8% lower than the previous semester. Our team has been meeting and discussing ways in which we can remedy this and turn this around. We want develop a new marketing plan. A plan that pushes our message out where college bound individuals are more likely to respond.
- **STEM Task force update-** We held our 3rd meeting on Tuesday and it was the best meeting to date. We hosted Nathan Pritchett the Executive Director from the Tulsa Fab Lab. In attendance we're both of our elected officials, Senator Coleman, and Representative Lutrell.
 - WE also had Dr. Evans, Mayor Nicholson, Supt Shelley Arrott, and Supt Thorpe. WE had industry reps from OG&E, and ENEL Wind. Our task force has heard in depth how the models in Tulsa and Norman work. We are now exploring funding options for this program. The UC is committed to raising the funds through local and federal grants. Senator Coleman and I met with the Senate appropriations chair Senator Pemberton from Muskogee to discuss funding. Liz and I met with Congressman Lucas' aide Dillon Johnson to discuss federal grants available for the UC to utilize in this space. In addition we have opportunities to explore other funding sources through Commerce, or other entities? This task force is ramping up, and I'm excited to move forward with a potential design and layout of a physical space next door.
 - I am working on future year's funding requests for the UC to turn into the State regent's office. Last year higher education saw funding for concurrent enrollment tuition waivers and raises for faculty salaries. Both needed, but it's been years since there was an operational funding increase.
- **McNeese grant-** John McNeese wants to give the UC a \$5000 grant to help create more access for more students to attend our summer robotics programming. We are drafting a proposal for him to review.
- **North Central Oklahoma Workforce consortium -**I am working with a group of likeminded individuals to provide career opportunities for students in our community. Specifically internships and apprenticeships.

Item G- The discussion of new business.

There was no new business discussed at the meeting.

Item H- Comments from the public.

There was no public comments made at the meeting.

Item I- Additional comments and discussions made by the UC Chair and Board Members.

A bond issue was discussed among the members of the Board. Also, Rich Cantillon expressed his gratitude towards the people of Ponca City for making their fundraiser a complete success.

Item J- Vice Chair Bouldin announced that the next regular Board of Trustees Meeting will be on November 7, 2019 at 8:30am in the University Center Conference Room.

Item K- The vote to approve or note approve a motion to adjourn the meeting.

Made the motion to adjourn the meeting: Barry Bickle

Seconded the motion: Pat Hullet

Voted Yes: Abercrombie, Bickle, Bouldin, Cantillon, Fields, Hullet, Liberton

Voted No: NONE

Abstain: NONE

Absent: Evans, Greenwood