

**Our Vision**

To be an essential higher education center that promotes a well-educated community and provides a positive economic impact.

Our Mission

The University Center provides opportunities for higher education and degrees through partnerships with accredited colleges and universities.

**University Center at Ponca City
Regular Meeting for the Board of Trustees
University Center at Ponca City Conference Room
2800 N. 14th Street, Ponca City, OK 74604**

Agenda

Thursday, February 4, 2021, 8:30 a.m.

- A.** Call meeting to order, take roll call, and announcement of quorum.
- B.** Announcements and introduction of guests.
- C.** Discussion and action to approve or not approve the Minutes of the November 5, 2020 regular meeting of the Board of Trustees.
- D.** Discussion and action to approve or not approve the Month-End Budget Report and detail for October, November, and December 2020-*reported by Assistant Director Armstrong.*
- E.** Discussion and action to approve or not approve the engagement letters for Finley and Cook to perform the FY21 External Audit for up to \$10,200.
- F.** Discussion and action to approve or not approve the IT contract with ABT Solutions for \$1,500 a month ending June 30th.
- G.** Foundation Report-*Chair Diane Anderson*
- H.** Administrative Reports-*CEO Adam Leaming.*
- I.** New business.

New business is defined by 25 OS 311.A.9 as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

J. Public comments.

K. Comments from the UC Chair and Board Discussion.

L. Announcement of next regular Board of Trustees meeting to be held Thursday, April 1, 2021 at 8:30 a.m. in the University Center Conference Room at the University Center, 2800 N. 14th Street, Ponca City, Oklahoma.

M. Motion and vote to adjourn.

NOTE: The Board of Trustees may discuss, make motions and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter. This agenda was posted by 8:30 a.m. on the 2nd day of February 2021, at the Main Entrance of the University Center at Ponca City, 2800 N. 14th Street, Ponca City, Oklahoma.

The University Center Core Values

Accountability – we take responsibility for our actions and honor our commitments. **Collaboration** – together with our partners, we seek creative approaches to learning that benefit our students. **Customer Service** – we are dedicated to meeting and exceeding the expectations and requirements of our internal and external customers. **Innovation** – we will be progressive and creative in our approaches to problem solving and goal accomplishment. **Integrity** – we are guided by the highest ethical and moral principles and will strive to always do the right thing. **Learning** – we will seek to create an environment that supports life-long learning.