



**Our Vision**

To be an essential higher education center that promotes a well-educated community and provides a positive economic impact.

**Our Mission**

The University Center provides opportunities for higher education and degrees through partnerships with accredited colleges and universities.

**University Center at Ponca City  
Regular Meeting for the Board of Trustees  
University Center at Ponca City Conference Room  
2800 N. 14<sup>th</sup> Street, Ponca City, OK 74604**

**Agenda**

**Thursday, April 4, 2019, 9:00 a.m.**

- A.** Call meeting to order, take roll call, and announcement of quorum.
- B.** Announcements and introduction of guests.
- C.** Discussion and action to approve or not approve the Minutes of the January 3, 2019 regular meeting of the Board of Trustees.
- D.** Discussion and action to approve or not approve the Month-End Budget Report and details for December 2018, January 2019, and February 2019-*reported by Assistant Director Armstrong.*
- E.** Discussion and action to approve or not approve the Letter of Engagement with Finley & Cook for FY 19 Auditing Services at a cost of \$9,800
- F.** Discussion and action to approve or not approve the FY19-20 Holiday Calendar
- G.** Discussion and action to approve or not approve the FY19-20 Meeting Calendar
- H.** Foundation Report-*Chair Lee Evans.*
- I.** Administrative Reports-*CEO Adam Leaming.*

**I-1. Summer and Fall Advisement**

**I-2. Ponca Tribe Potential Partnerships**

**I-3. Phillips66 CREATE Space Update**

**J. New business.**

*New business is defined by 25 OS 311.A.9 as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.*

**K. Public comments.**

**L. Comments from the UC Chair and Board Discussion.**

**M. Announcement of next regular Board of Trustees meeting to be held Thursday, May 2<sup>nd</sup>, 2019 at 9:00 a.m. in the University Center Conference Room at the University Center, 2800 N. 14<sup>th</sup> Street, Ponca City, Oklahoma.**

**N. Motion and vote to adjourn.**

**NOTE:** The Board of Trustees may discuss, make motions and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter. This agenda was posted by 9:00 a.m. on the 2nd day of April, at the Main Entrance of the University Center at Ponca City, 2800 N. 14<sup>th</sup> Street, Ponca City, Oklahoma.

**The University Center Core Values**

**Accountability** – we take responsibility for our actions and honor our commitments.

**Collaboration** – together with our partners, we seek creative approaches to learning that benefit our students. **Customer Service** – we are dedicated to meeting and exceeding the expectations and requirements of our internal and external customers. **Innovation** – we will be progressive and creative in our approaches to problem solving and goal accomplishment. **Integrity** – we are guided by the highest ethical and moral principles and will strive to always do the right thing.

**Learning** – we will seek to create an environment that supports life-long learning.