



#### **Our Vision**

To be an essential higher education center that promotes a well-educated community & provides a positive economic impact.

#### **Our Mission**

The University Center provides opportunities for higher education & degrees through partnerships with accredited colleges & universities.

**University Center at Ponca City  
Regular Meeting for the Board of Trustees  
University Center at Ponca City Conference Room  
2800 N. 14<sup>th</sup> Street, Ponca City, OK 74604**

#### **Agenda**

**Thursday, June 4, 2026, 8:30 a.m.**

- A.** Call meeting to order, take roll call, & announcement of quorum.
- B.** Announcements & introduction of guests.
- C.** Discussion & possible action on the Minutes from the May 7, 2026, Regular Meeting
- D.** Discussion & possible action on the Month-End Budget Report & details for April 2026
- E.** Discussion & possible action on the declaration of items as surplus.
- F.** Discussion & possible action on the Engagement Letter for Hinkle & Company to perform the FY 26 Audit
- G.** Discussion & action on the FY 27 (26-27) IT Contract with ABT Solutions
- H.** Discussion & action on the FY 27 (26-27) Maintenance & Cleaning Contract with S&S Cleaning Service
- I.** Discussion & action on the FY 27 (26-27) lease with the University Center Foundation
- J.** Discussion & action on the FY 27 (26-27) line-item budget
- K.** Discussion & possible action on the election of the FY 27 (26-27) Board of Trustees Executive Committee (Chair, Vice Chair, and Secretary)
- L.** Foundation Report- *UCF Chair Ryan Austin*
- M.** Administrative Reports- *CEO Tim Williams*

- N. New Business- *Consideration and possible action on new items of business, not known about or which could not have been reasonably foreseen prior to the time of the posting of the agenda.*
- O. Public comments.
- P. Comments from the UC Chair & Board Discussion.
- Q. Discussion and action to enter Executive Session pursuant to 25 O.S. 2021 § 307 (B)(1) and (7) to discuss CEO, Tim Williams' Contract and the full-time staff contracts of Administrative Assistant and Student Service Coordinator.
- R. Motion & Vote to acknowledge return to Open Session from Executive Session
- S. Discussion & possible action on any items discussed during Executive Session.
- T. Announcement of the next Regular Board of Trustees meeting to be held Thursday, August 6, 2026, at 8:30 a.m. in the University Center Conference Room at the University Center, 2800 N. 14<sup>th</sup> Street, Ponca City, Oklahoma.
- U. Motion & vote to adjourn.

NOTE: The Board of Trustees may, at its discretion, discuss, make motions, vote, change the sequence of any agenda item, or choose not to take up matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter. This agenda was posted by 8:30 a.m. on the 3<sup>rd</sup> day of June 2026, at the Main Entrance of the University Center at Ponca City, 2800 N. 14<sup>th</sup> Street, Ponca City, Oklahoma and on the University Center at Ponca City's website.

### **The University Center Core Values**

**Accountability** – we take responsibility for our actions & honor our commitments. **Collaboration** – together with our partners, we seek creative approaches to learning that benefit our students. **Customer Service** – we are dedicated to meeting & exceeding the expectations & requirements of our internal & external customers. **Innovation** – we will be progressive & creative in our approaches to problem solving & goal accomplishment. **Integrity** – we are guided by the highest ethical & moral principles & will strive to always do the right thing. **Learning** – we will seek to create an environment that supports life-long learning.

***If you need disability-related accommodations or wheelchair access information, please contact: Tim Williams, 580-718-5600. Requests should be made by June 3, 2026***