

**Our Vision**

To be an essential higher education center that promotes a well-educated community and provides a positive economic impact.

**Our Mission**

The University Center provides opportunities for higher education and degrees through partnerships with accredited colleges and universities.

**University Center at Ponca City  
Regular Meeting for the Board of Trustees  
University Center at Ponca City Conference Room  
2800 N. 14<sup>th</sup> Street, Ponca City, OK 74604**

**Agenda**

**Thursday, February 6, 2020, 8:30 a.m.**

- A.** Call meeting to order, take roll call, and announcement of quorum.
- B.** Announcements and introduction of guests.
- C.** Discussion and action to approve or not approve the Minutes of the November 7, 2019 regular meeting of the Board of Trustees.
- D.** Discussion and action to approve or not approve the Month-End Budget Report and detail for October, November, and December 2019-*reported by Assistant Director Armstrong.*
- E.** Discussion and action to approve or not approve the engagement letters for Finley and Cook to perform the FY20 External Audit for up to \$10,000.
- F.** Foundation Report-*Chair Diane Anderson*
- G.** Administrative Reports-*CEO Adam Leaming.*
  - G-1.** Spring Enrollment
  - G-2.** Spring Robotics
  - G-3.** P66 Grant Award- VR
  - G-4.** CREATE Space Update
- H.** New business.

*New business is defined by 25 OS 311.A.9 as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.*

I. Public comments.

J. Comments from the UC Chair and Board Discussion.

K. Announcement of next regular Board of Trustees meeting to be held Thursday, April 2, 2020 at 8:30 a.m. in the University Center Conference Room at the University Center, 2800 N. 14<sup>th</sup> Street, Ponca City, Oklahoma.

L. Motion and vote to adjourn.

**NOTE:** The Board of Trustees may discuss, make motions and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter. This agenda was posted by 7:30 a.m. on the 4<sup>th</sup> day of February 2020, at the Main Entrance of the University Center at Ponca City, 2800 N. 14<sup>th</sup> Street, Ponca City, Oklahoma.

#### **The University Center Core Values**

**Accountability** – we take responsibility for our actions and honor our commitments. **Collaboration** – together with our partners, we seek creative approaches to learning that benefit our students. **Customer Service** – we are dedicated to meeting and exceeding the expectations and requirements of our internal and external customers. **Innovation** – we will be progressive and creative in our approaches to problem solving and goal accomplishment. **Integrity** – we are guided by the highest ethical and moral principles and will strive to always do the right thing. **Learning** – we will seek to create an environment that supports life-long learning.