



Our Vision

To be an essential higher education center that promotes a well-educated community and provides a positive economic impact.

Our Mission

The University Center provides opportunities for higher education and degrees through partnerships with accredited colleges and universities.

**University Center at Ponca City
Regular Meeting for the Board of Trustees
University Center at Ponca City Conference Room
2800 N. 14th Street, Ponca City, OK 74604**

Agenda

Thursday, February 1, 2018, 9:00 a.m.

- A. Call meeting to order, take roll call, and announcement of quorum.
- B. Announcements and introduction of guests.
- C. Discussion and action to approve or not approve the Minutes of the January 4, 2018 regular meeting of the Board of Trustees.
- D. Discussion and action to approve or not approve the Month-End Budget Report and details for December 2017-*reported by Assistant Director Armstrong.*
- E. Discussion and action to approve or not approve the FY17 Audit.
- F. Discussion and action to approve or not approve the FY18 RFPS for Auditors Finley & Cook for External Audit and Crawford and Associates for Internal Audit.
- G. Foundation Report-*Chair Lee Evans.*
- H. Discussion and evaluation of marketing/advertising-*CEO Adam Leaming*
- I. Administrative Reports-*CEO Adam Leaming.*
 - J-1. Spring enrollment report.
 - J-2. Summer academies.

J-3. Attorney General question regarding local revenue.

J-4. General Comments.

K. New business.

New business is defined by 25 OS 311.A.9 as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

L. Public comments.

M. Comments from the UC Chair and Board Discussion.

J. Motion and vote to enter Executive Session, as authorized by State statute 25, O.S. 2011, Section O.S. 307 (B.)(I.) to discuss building and discussion and action to approve or not approve or take no action regarding the CEO performance goals.

N. Motion and vote to acknowledge return to open session from Executive Session.

O. Board Chair's statement of Executive Session minutes.

P. Announcement of next regular Board of Trustees meeting to be held Thursday, April 5, 2018 at 9:00 a.m. in the University Center Conference Room at the University Center, 2800 N. 14th Street, Ponca City, Oklahoma.

R. Motion and vote to adjourn.

NOTE: The Board of Trustees may discuss, make motions and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter. This agenda was posted by 9:00 a.m. on the 30thth day of January 2018, at the Main Entrance of the University Center at Ponca City, 2800 N. 14th Street, Ponca City, Oklahoma.

The University Center Core Values

Accountability – we take responsibility for our actions and honor our commitments.

Collaboration – together with our partners, we seek creative approaches to learning that benefit our students. **Customer Service** – we are dedicated to meeting and exceeding the expectations and requirements of our internal and external customers. **Innovation** – we will be progressive and creative in our approaches to problem solving and goal accomplishment. **Integrity** – we are guided by the highest ethical and moral principles and will strive to always do the right thing.

Learning – we will seek to create an environment that supports life-long learning.