

# UNIVERSITY CENTER AT PONCA CITY BOARD OF TRUSTEES MEETING MINUTES, FEBRUARY 5, 2026

The University Center at Ponca City Board of Trustees held a regular board meeting on February 5, 2026, at 8:30 a.m. in the University Center Conference Room, 2800 N. 14<sup>th</sup> Street, Ponca City, Oklahoma.

Chair Erin Liberton presided over the meeting and presented all items on the agenda.

**Item A-**The meeting was called to order, roll call was taken, and a quorum was established.

**In Attendance:** Trustees: Chair Erin Liberton, Vice Chair Tracie Smith, Secretary James Devinney, Dr. Kelly Campbell, Natalie Fraser, Jason Grace, & Rick Scott.

Ex-Officios: Supt./CEO Traci Thorpe, Homer Nicholson, Calley Lamar, CEO Shelley Arrott, CEO Tim Williams, & Recording Clerk Bron Briggs

**Absent:** Trustees: Relo Adams & Molly Kyler Ex-Officios: Regent Carl Renfro, Mayor Kelsey Wagner, Supt. Adam Leaming, Supt. Todd Overstreet, UCF Chair Ryan Austin, & President Diana Morris

**Item B-** Introduction of Guests

Chair Liberton welcomed Calley Lamar, Shelley Arrott, Homer Nicholson, & Traci Thorpe to the meeting.

**Item C-** Discussion & possible action on the Minutes from the January 8, 2026, Regular Meeting

**Made the motion to approve the minutes as presented:** Jason Grace

**Seconded the motion:** Kelly Campbell

**Voted Yes:** Campbell, Devinney, Fraser, Grace, Liberton, Scott, Smith

**Voted No:** NONE **Abstain:** NONE **Absent:** Adams, Kyler

**Item D-** Discussion & possible action on the Month-End Budget Report & details for December 2025

**Made the motion to approve the financials as presented:** Rick Scott

**Seconded the motion:** Tracie Smith

**Voted Yes:** Campbell, Devinney, Fraser, Grace, Liberton, Scott, Smith

**Voted No:** NONE **Abstain:** NONE **Absent:** Adams, Kyler

**Item E-** Discussion & possible action on the Annual Expressive Speech Report

**Made the motion to approve the report as presented:** Jason Grace

**Seconded the motion:** Kelly Campbell

**Voted Yes:** Campbell, Devinney, Fraser, Grace, Liberton, Scott, Smith

**Voted No:** NONE **Abstain:** NONE **Absent:** Adams, Kyler

**Item F-** Discussion and possible action on online streaming marketing proposals from KFOR and Team Radio

**Made the motion to move forward with the KFOR social media & streaming plan with approval contingent upon the contract:** James Devinney

**Seconded the motion:** Tracie Smith

**Voted Yes:** Campbell, Devinney, Fraser, Grace, Liberton, Scott, Smith

**Voted No:** NONE **Abstain:** NONE **Absent:** Adams, Kyler

**Item G-** Discussion and possible action on a new company for phone services.

**Made the motion to use ABT as the new company for phone services:** James Devinney

**Seconded the motion:** Kelly Campbell

**Voted Yes:** Adams, Campbell, Devinney, Fraser, Grace, Kyler, Liberton, Scott, Smith

**Voted No:** NONE **Abstain:** NONE **Absent:** NONE

**Item H-** Discussion and possible action on future uses for carryover funds.

There was no action made, therefore, no vote was taken.

**Item I-** CEO Tim Williams gave the Foundation report in place of the absent UCF Chair Ryan Austin

The UCF now has a full board. Suzanne Devinney is coming on board as the final member. The Finance & Scholarship Committee will be meeting tomorrow, and the full UCF board will meet on Tuesday. The committee will review funds tomorrow and will make recommendations to the full board on Tuesday. Scholarship awards will be approximately \$50,000 this semester. Austin Wilkins is the new Treasurer and Baskin Hadley will be doing the bulk of the accounting & check writing. The UCF has also ordered a fox statue.

**Item J-** CEO Tim Williams gave the Administrative Report

**Enrollment Update:**

- Fall 2025 Data
  - 219 Students (up 21.67% from Fall 2024)
  - 1286 Credit Hours (up 18.63% from Fall 2024)
- Spring 2026
  - Students: 196
  - Credit Hours: 1215
- Compared to Spring 2025:
  - Students: up 11% (from 176 to 196)
  - Credit Hours: up 16% (from 1040 to 1215)
- Spring 2026 Breakdown
  - NOC
    - Concurrent: 75 students / 285 credit hours
    - Traditional: 54 students / 419 credit hours
    - Total: 129 students / 704 credit hours
  - NWOSU
    - 67 students / 511 credit hours
    - Bachelor's/Master's breakdown not yet available

- What are your thoughts on goals for fall 2026 enrollment?
  - Fall 25 Goals: 200 students; 1200 credit hours
  - Spring 26 Goals: 215 students; 1275 credit hours
  - Fall 26 Goals:
    - Students: \_\_\_\_\_
    - Credit Hours: \_\_\_\_\_

**General Information:**

- Carryover Funds of \$55,645.12 have been moved to FY26 budget. Orders have been placed for all carryover fund projects approved in January: classroom chairs, equipment upgrades for the Conference Room and Room 131, and informational TV boards. Most should be in place by mid-March.
- WCAG (Web Content Accessibility Guidelines) laws take effect in April. We are learning how the requirements affect the UC and working to get those things in place.
- For spring we are working on a six-week 3-D printing after school program for 6-8 graders and an evening offering for adults. Target dates are March 25-April 29.
- Summer STEM Academy:
  - I am meeting with PCPS STEM Director Alicia Smith on Feb 6 to discuss how we can partner to make summer STEM education more effective.
  - Possibilities include Lego robotics, 3-D printing, and AI for Kids.
  - Target date for Marketing to begin: March 23 (right after spring break)
  - Looking for instructor for upper-level robotics. We have good leads on other camps.
- We have arranged for the UC to begin advertising in the Newkirk High School gym.
- Honored to be named 2025 Business/Partner of the Year for Ponca City Chamber of Commerce. Thanks for your part in the growth and impact of the UC.
- I have been invited to participate in the PC Chamber's Frontline Faces program as part of the Ambassadors Program.
- Issues to Watch:
  - NWOSU LPN to BSN program is going online Spring 2027. Ponca City area students will do clinicals locally and labs at the UC. This will impact the UC, and there are some details I need to investigate. The BSN program will still be offered at the UC for students that do are not already LPNs or RNs.
  - My February PC Monthly article addressed the new 90-hour bachelor's degrees. On January 30, the OU Board of Regents approved six 90-hour bachelor's degrees for OU Online. These are for high-demand fields including communication, community health, economics, social work, sociology, and history of science (technology and medicine). The OSRHE still must approve the degrees.
- I would like to schedule a strategic planning day in May or June.

**Upcoming Dates:**

- Fri Feb 6.
  - Tim meets with PCPS STEM director Alicia Smith.
  - Tim meets with Jennifer Dye and Amy Swartz from PCPS regarding teacher education opportunities.
- Tues Feb 10.
  - 9:00. UCF Meeting

- 3:30. Tim meets with a prospective STEM Academy director
- 4-7. PTC Review Night (Bron and Tim)
- Wed Feb 11. Sarah and Tim to LPC County Government Day
- Thurs Feb 12.
  - Tim to OKC for family member surgery
  - 4-7. Po-Hi Parent Teacher Conferences (Bron)
- Feb 12-13. Cookie Decorating for Students
- Tues Feb 17. Po-Hi Parent Teacher Conferences (Tim)
- Mon Mar 3. Newkirk Chamber Banquet (Tim)
- Mar 4, 10-1. NOC's Sophomore Transfer Day (Bron & Tim)
- Mar 6. Tim to COECA Spring Conference (Stillwater)
- Mon Apr 27. Tim speaks at the Getting Ahead/UC sponsors meal (Rescheduled from Jan 26)
- Mon May 11. UC Graduation Reception

**Item K** - There was no new business discussed.

**Item L**- Comments from the public.

**PTC:** Traci Thorpe stated that the Oklahoma Legislative Session has begun. They are watching several pieces of legislation regarding Homestead Exemptions and ad valorem taxes that could have significant impact on fundings for schools, including Pioneer Tech, and city and county governments.

**City of Ponca City:** Homer Nicholson said that with the beginning of the Oklahoma Legislative Session, he is watching the bills related to banning medical marijuana. The state power industry is watching several bill that would have an impact on them.

**Ponca City Chamber:** Shelley Arrott said it is a busy political season. The Chamber of Commerce has invited every gubernatorial candidate has been invited to visit Ponca City. One candidate has already visited, and candidate Charles McCall will be at Pioneer Technology Center today at noon for a meet and greet. The Chamber's Legislative Agenda is posted online. Bills related to the agenda are attached to the Agenda and updates will be automatically posted to it.

**Item M**- Discussions made by the UC Chair and Board Members

No discussions were made.

**Item N**- Chair Liberton announced the next Regular Board of Trustees Meeting will be on Thursday, April 2, 2026, at 8:30am in the University Center Conference Room.

**Item O**- Discussion and possible action to adjourn.

**Made the motion to adjourn:** Rick Scott

**Seconded the motion:** James Devinney

**Voted Yes:** Devinney, Grace, Liberton, Scott, Smith

**Voted No:** NONE **Abstain:** NONE **Absent:** Adams, Campbell, Fraser, Kyler