

UNIVERSITY CENTER AT PONCA CITY BOARD OF TRUSTEES MEETING MINUTES, APRIL 2, 2026

The University Center at Ponca City Board of Trustees held a regular board meeting on April 2, 2026, at 8:30 a.m. in the University Center Conference Room, 2800 N. 14th Street, Ponca City, Oklahoma.

Chair Erin Liberton presided over the meeting and presented all items on the agenda.

Item A-The meeting was called to order, roll call was taken, and a quorum was established.

In Attendance: Trustees: Chair Erin Liberton, Vice Chair Tracie Smith, Secretary James Devinney, Relo Adams (arrived late), Dr. Kelly Campbell, Natalie Fraser, & Molly Kyler

Ex-Officios: Supt./CEO Traci Thorpe, Homer Nicholson, President Diana Morris, CEO Tim Williams, & Recording Clerk Bron Briggs

Absent: Trustees: Jason Grace & Rick Scott Ex-Officios: Regent Carl Renfro, Mayor Kelsey Wagner, Supt. Adam Leaming, Supt. Todd Overstreet, UCF Chair Ryan Austin, Calley Lamar, & CEO Shelley Arrott

Item B- Introduction of Guests

Chair Liberton welcomed Diana Watkins, Homer Nicholson, & Traci Thorpe to the meeting.

Item C- Discussion & possible action on the Minutes from the February 5, 2026, Regular Meeting

Made the motion to approve the minutes as presented: Molly Kyler

Seconded the motion: Kelly Campbell

Voted Yes: Campbell, Devinney, Fraser, Kyler, Liberton, Smith

Voted No: NONE **Abstain:** NONE **Absent:** Adams, Grace, Scott

Item D- Discussion & possible action on the Minutes from the March 5, 2026, Regular Meeting

Made the motion to approve the minutes as presented: Kelly Campbell

Seconded the motion: Natalie Fraser

Voted Yes: Campbell, Devinney, Fraser, Kyler, Liberton, Smith

Voted No: NONE **Abstain:** NONE **Absent:** Adams, Grace, Scott

Item E- Discussion & possible action on the Month-End Budget Report & details for January & February 2026

Made the motion to approve the financials as presented: Natalie Fraser

Seconded the motion: Tracie Smith

Voted Yes: Adams, Campbell, Devinney, Fraser, Kyler, Liberton, Smith

Voted No: NONE **Abstain:** NONE **Absent:** Grace, Scott

Item F- CEO Tim Williams gave the Foundation report in place of the absent UCF Chair Ryan Austin.

- Spring scholarships were just under \$50,000
- UCF has ordered a fox statue.
- 2026 Donations to date:
 - \$5238.64
 - Number of UC Boards and Staff Giving in 2026: 2
- Next meeting is April 14.

Item G- CEO Tim Williams gave the Administrative Report

Enrollment Update:

- Spring 2026
 - Students: 196
 - Credit Hours: 1215
- Fall 2026 Goals:
 - 5% increase from Fall 2025
 - Students: 230
 - Credit Hours: 1350
 - (Fall 2025 was 219/1286)
- Summer enrollment has been open, and we know of a couple of classes that will be at the UC.
- Fall enrollment is open for both NOC and NWOSU.

General Information:

- KFOR Marketing Project. KFOR was at the UC yesterday, April 1, to shoot video and interview students for 2 30-second ads. The first one should go live May 1. The will communicate with me during the production process to make sure it meets our expectations.
- Phone service. Current contract with Nextiva ends April 30. ABT will have all equipment in place before April 30 so there is no lapse in service.
- Carryover Fund Projects.
 - The new classroom chairs have arrived and the invoice paid. In preparation to declare the old chairs as surplus Dakota had several conversations with the state surplus office regarding disposal. She sent the documents right after our special meeting in March, and we are still waiting to hear back from them regarding how they want us to handle it. She has contacted them several times.
 - Equipment upgrades in Conference Room and Room 131. We are lacking one TV in the Conference Room. All other equipment is installed and functional. We are waiting on Zoom to provide licenses, but in the meantime, we are able to connect.
 - All the equipment for the 6 informational monitors in the lobby and hallways is on site. At the May meeting I will present bids on the electrical requirements for the project. We need an electrical outlet for each TV.
 - We have discussed outdoor electronic signage as a potential project for FY27. I will have some information to present at our May meeting.

- Summer STEM Academy update. Angela Kahle-Mendoza is the director, and she is off to a great start. Information will go live today and information will go out to schools next week. We have 4 weeks of camps in a wide range of STEM areas. Instructor recruitment and curriculum are in process.
- Phillips 66 was selected as the UC's Business Partner of the Year. The OSRHE issues a press release this Friday naming the Regents Business Partnership Excellence Awards for each state school.

Other Activities:

- Bron and/or Tim attended recruiting events including NOC Sophomore Transfer Day, Po-Hi Parent Teacher Conferences, Po-Hi Internship and Career Fair, Po-Hi Concurrent Information meeting; Blackwell High School Career Fair (attended by several area schools)
- Students participated in cookie decorating on Valentine's Day. The UC provided the cookies and Walmart donated the supplies.
- Tim attended the Newkirk Chamber Banquet on March 3.
- Tim attended the COECA Spring Conference at NOC Stillwater on March 6.
- Tim Participated in PCPS Strategic Planning session on March 26-27.

Upcoming Dates:

- Wed Apr 8. Sarah and Tim to LPC City Government Day
- Tues April 14. UC Foundation Meeting
- Mon Apr 27. Tim speaks at the Getting Ahead/UC sponsors meal (Rescheduled from Jan 26)
- Wed Apr 22. Sarah and Tim to LPC Wrap Up Day
- Fri Apr 24. Tim to NWOSU Nursing Advisory Board Meeting (Enid)
- Mon Apr 27. Tim speaks at the Getting Ahead/UC sponsors meal (Rescheduled from Jan 26)
- Thur April 30. Tim to NWOSU Senior Staff Meeting (Enid)
- Sat May 2. NOC Commencement
- May 4-8. Finals Week
- Thur May 7. Board of Trustees Meeting
- May 8-9. Tim to NWOSU Commencement and related events
- **May 11, 6pm. UC Graduation Reception (UC Lobby)**
- **Thur May 21, 8-12. Board of Trustees Strategic Planning Retreat**

Item K - There was no new business discussed.

Item L- Comments from the public.

PTC: Traci Thorpe mentioned how CareerTech would not see any budget cuts. Enrollment has started and there has been strong interest in certain programs and PTC is looking to see how to fill and satisfy those interests. PTC has hired a new night welding instructor. Along with various other openings, they are looking for a new BIT Assistance Coordinator.

NOC: President Morris talked about how NOC Registration was at Ponca City High talking to students about concurrent enrollment and will return to assist more students. The Vice President of Finance will be retiring on July 2nd, and NOC is looking for a new VP of Business Affairs and a new VP of Student Financial Affairs. NOC is also looking for a new Women's Basketball and Men's Wrestling Coaches.

There were also discussions about legislature and upcoming bills regarding Ad Valorem taxes.

Item M- Discussions made by the UC Chair and Board Members

No discussions were made.

Item N- Chair Liberton announced the next Regular Board of Trustees Meeting will be on Thursday, May 7, 2026, at 8:30am in the University Center Conference Room.

Item O- Discussion and possible action to adjourn.

Made the motion to adjourn: Tracie Smith

Seconded the motion: James Devinney

Voted Yes: Adams, Campbell, Devinney, Fraser, Kyler, Liberton, Smith

Voted No: NONE **Abstain:** NONE **Absent:** Grace, Scott