

**UNIVERSITY CENTER AT PONCA CITY
BOARD OF TRUSTEES
SPECIAL MEETING MINUTES, MARCH 5, 2026**

The University Center at Ponca City Board of Trustees held a special board meeting on March 5, 2026, at 8:30 a.m. in the University Center Conference Room, 2800 N. 14th Street, Ponca City, Oklahoma.

Chair Erin Liberton presided over the meeting and presented all items on the agenda.

Item A-The meeting was called to order, roll call was taken, and a quorum was established.

In Attendance: Trustees: Chair Erin Liberton, Vice Chair Tracie Smith, Secretary James Devinney, Relo Adams, Dr. Kelly Campbell, Natalie Fraser, Jason Grace, & Molly Kyler

Ex-Officios: CEO Tim Williams, & Recording Clerk Bron Briggs

Absent: Trustees: Rick Scott

Item B- Discussion and possible action on increasing summer camp offerings and hiring the necessary staff.

Made the motion to increase summer camp offerings and hire necessary staff:

Natalie Fraser

Seconded the motion: James Devinney

Voted Yes: Adams, Campbell, Devinney, Fraser, Grace, Kyler, Liberton, Smith

Voted No: NONE **Abstain:** NONE **Absent:** Scott

Item C- Discussion and possible action on the hiring of a temporary part-time STEM Academy Director

Made the motion to approve the hiring of a temporary part-time STEM Academy

Director: Natalie Fraser

Seconded the motion: James Devinney

Voted Yes: Adams, Campbell, Devinney, Fraser, Grace, Kyler, Liberton, Smith

Voted No: NONE **Abstain:** NONE **Absent:** Scott

Item D- Discussion & possible action on the approval of the KFOR Digital Campaign Contract

Made the motion to approve the contract as presented: Tracie Smith

Seconded the motion: James Devinney

Voted Yes: Adams, Campbell, Devinney, Fraser, Grace, Kyler, Liberton, Smith

Voted No: NONE **Abstain:** NONE **Absent:** Scott

Item E- Discussion & possible action on the declaration of obsolete office items as surplus

Made the motion to approve the items as surplus in accordance with state regulations: Kelly Campbell

Seconded the motion: Jason Grace

Voted Yes: Adams, Campbell, Devinney, Fraser, Grace, Kyler, Liberton, Smith

Voted No: NONE **Abstain:** NONE **Absent:** Scott

Item F- Chair Liberton announced the next Regular Board of Trustees Meeting will be on Thursday, April 2, 2026, at 8:30am in the University Center Conference Room.

Item G- Discussion and possible action to adjourn.

Made the motion to adjourn: Relo Adams

Seconded the motion: Molly Kyler

Voted Yes: Adams, Devinney, Fraser, Grace, Kyler, Liberton, Smith

Voted No: NONE **Abstain:** NONE **Absent:** Campbell (left early), Scott